



## Five Stage Site Inspection Sheet for External Wall Insulation Installation

### Details:

<b>Customer Name:</b>			
<b>Site Address:</b>			
<b>Contact No.:</b>			
<b>ETICS Installation Site Address:</b>			
<b>Contractor Name:</b>		<b>Contact no.:</b>	
<b>Contractor Address:</b>			
<b>Date / signature of Certificate Holder Last Inspection:</b>		<b>Date(s) of third party inspection:</b>	
<b>Start Date:</b>		<b>Finish Date:</b>	
		<b>Job Reference no.:</b>	

### Products traceability:

Type	Product Name	Batch Code / Colour (render and paint)
Polystyrene		Keep label from packaging or photo
Mineral wool		Keep label from packaging or photo
Plinth EPS		Keep label from packaging or photo
Adhesive		
Trims/beadings		n/a
Fixings		
Basecoat		
Mesh		n/a
Sealants		
Primer		
Render		
Window oversill		
Paint		

**\*Continuity:** if for some unforeseen reason the installer can not finish the installation, the project may be subcontracted to a qualified installer. The system supplier maintains a list of qualified installers.

**Stage 1 preparation (including remedial works) – ensure photographic evidence**

Dates	Weather Conditions	Temperature range

**ETICS Supervisor Name:** \_\_\_\_\_

**ETICS Supervisor Signature:** \_\_\_\_\_

**Condition in compliance**

**with detailed design**

**tick box or mark n/a**

**Comments/Notes**

Signage installed		
Personal protective equipment		
Scaffolding erected		
Tidiness		
Space for safe access for home owner		
Substrate preparation plinth and walls		
Window sill preparation		
Reveals		
Moisture/dampness		
Abutments (roof or wall)		
Ventilation – eaves subfloor walls		
Fire resistance required (Euro class B)		
Electricity/cables		
Gas meter/pipes		
Surface fixtures		
Drains		
Waste pipes		
Gulleys		
Gutters		
Edge protection erected		
Flora removed		
Window glass covered		
Cavity or hollow block sealed at top		
Movement Joints		
Storage of materials protected from weather		
<i>Remedial Works</i>		
<i>Remedial Works</i>		

**Stage 2 boarding – ensure photographic evidence**

Dates	Weather Conditions	Temperature range

**ETICS Supervisor Name:** \_\_\_\_\_

**ETICS Supervisor Signature:** \_\_\_\_\_

**Condition in compliance**

**with detailed design**

**tick box or mark n/a**

**Comments/Notes**

<u>with detailed design</u>	<u>tick box or mark n/a</u>	<u>Comments/Notes</u>
Signage maintained		
Personal protective equipment		
Scaffolding/edge protection maintained		
Maintain safe access for home owner		
Tidiness		
Boarding tight, flat		
Plinth/basetrack		
Walls		
L shape boarding over windows/doors		
Sealing at top of insulation (eaves)		
Reveals		
Window sill		
Abutments		
Sealants		
Fire resistance – chimneys, flues, lamella, boundaries		
Ventilation – eaves subfloor walls		
Electricity cables		
Telecom cables		
Surface fixtures mounted through eps		
Drains/Gulleys not covered by eps		
Waste		
Movement Joints		
Weep holes		
<i>Special</i>		

**Stage 3 basecoat – ensure photographic evidence**

Dates	Weather Conditions	Temperature range

**ETICS Supervisor Name:** \_\_\_\_\_

**ETICS Supervisor Signature:** \_\_\_\_\_

**Condition in compliance**

**with detailed design**

**tick box or mark n/a**

**Comments/Notes**

Stress patches over and under window/doors before basecoat layer		
Signage maintained		
Personal protective equipment		
Scaffolding/edge protection maintained		
Tidiness		
Maintain safe access for home owner		
Basecoat layers		
Plinth		
Walls		
Sills protected		
Reveals		
Abutments		
Beads/Sealants		
Impact resistance – mesh layer		
Electricity/cables		
Drains clear of waste		
<i>Special</i>		
<i>Special</i>		
<i>Special</i>		
<i>Special</i>		

**Stage 4 finish coat – ensure photographic evidence**

Dates	Weather Conditions	Temperature range

**ETICS Supervisor Name:** \_\_\_\_\_

**ETICS Supervisor Signature:** \_\_\_\_\_

**Condition in compliance**

**with detailed design**

**tick box or mark n/a**

**Comments/Notes**

Signage maintained		
Personal protective equipment		
Scaffolding/edge protection maintained		
Tidiness		
Maintain safe access for home owner		
Render		
Plinth		
Walls		
Reveals		
Sills protected		
Flashings		
Abutments		
Waste		
<i>Special</i>		
<i>Special</i>		
<i>Special</i>		
<i>Special</i>		

**Stage 5 completion – ensure photographic evidence**

Dates	Weather Conditions	Temperature range

**ETICS Supervisor Name:** \_\_\_\_\_

**ETICS Supervisor Signature:** \_\_\_\_\_

**Condition in compliance**

**with detailed design**

**tick box or mark n/a**

**Comments/Notes**

Render clean and dry		
Window glass cleaned		
Window sill clean		
Ventilation covers installed		
Electricity cables re-attached/trunked		
Surface fixtures re-mounted		
Satellite dish/cables		
Alarms/cables		
Drains clear		
Waste/drain pipes re-attached		
Gutters re-attached		
Scaffolding/edge protection taken down		
Home Owner pack issued		
Invoice issued		
Photos and paperwork sent to system supplier for warranty		
<i>Special</i>		

**Installer Personnel**

**Name**

ETICS Supervisor	
ETICS Supervisor	
ETICS Operative	
ETICS Operative	
ETICS Operative	
ETICS Operative	
ETICS Operative	
ETICS Operative	

**CLIENT EXPECTATIONS OR ISSUES RAISED BY CLIENT:**

---

---

---

---

---

**ADDITIONAL ISSUES FOR ATTENTION (problems encountered, corrections):**

---

---

---

---

---

**HOME OWNER ISSUED WITH QUOTATION AND INVOICE (if applicable):**

**SUMMARY:**

- INSTALLATION AS PER DESIGN       DIFFERENT TO DESIGN (AUTHORISED VARIATIONS MUST BE ACCOMPANIED BY DESIGN CHANGE FROM MODERN INSULATION)

**ETICS Supervisor:**

I declare that the installation of external wall insulation has been installed in accordance with the NSAI Scheme.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_